



## CHARGING POLICY

**Responsibility:** Governing Body

**Approved on:** 20/9/21

**Signed:**  (Chair of Governors)

**To be reviewed:** Annually or in event of legislation/LA guidance/fee changes.

**Review on:** \_\_\_\_\_

### 1 Introduction

1.1 All education during school hours is free.

### 2 Parental Contributions

- 2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of entry or workshop on school trips however the transport costs are met through the school budget. All trips require a sufficient level of funding contributions in order to go ahead. If insufficient contributions are received, a trip may be cancelled, or a contribution from the school budget may be made at the Headteacher's discretion. Sometimes the PFTA may contribute to the cost of a trip or a visit.
- 2.2 In order to allow the Headteacher to make a decision about the financial viability of a trip, all contributions are required to have been collected in 7 days in advance of the trip date.
- 2.3 If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a contribution, we do allow the child to participate fully in the trip or activity.
- 2.4 Parents have a right to know how each trip is funded. The school provides this information on request.
- 2.5 The following is a list of additional activities organised by our school, which require parental contributions from parents. These activities are known as "optional extras". This list is not exhaustive:

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- Outdoor adventure activities;
- Visits to the theatre;
- Musical events.

### **3 Music Tuition**

- 3.1** All children study music as part of the normal school curriculum. We do not charge for this.
- 3.2** There is a charge for individual or group music tuition if this additional to that offered as part of the National Curriculum. Where peripatetic music teachers teach individual or small group lessons, a charge for these is made by the tutors concerned.

### **4 Swimming**

- 4.1** The school organises swimming lessons for all children in Key Stage 2 (Year 3 – Year 6) over the academic year. These take place in school time and we inform parents of when these lessons are to take place. Currently school funds the cost from school budget. Sport Premium Funding cannot be used to fund swimming as it is part of the National Curriculum.

### **5 Residential Visits**

- 5.1** The school organises residential visits. The cost of this trip includes board and lodging, transport, materials, entrance to any sites visited and charges for any activity experienced. The governors' policy is for the school to cover the cost of any additional time necessary to lead the trip or subsequent follow up work. Where available, sponsorship will be provided for children of families on forms of income support, where they are entitled to Pupil Premium Funding or in special circumstances to enable them to take part on a case by case basis. This is stated clearly on letters and is dealt with discretely and in confidence by the Headteacher or other representative. Parents will be given the option of a payment plan to spread the costs.

### **6 Current Fees List**

Hot School Meals      £12 per week – Sept 2021